## **KV 2 DELHI CANTT SCHOOL PLANNING COMMITTEE 2018-19** S. NO NAME OF COMITTEES I SHIFT SECONDARY SECTION I SHIFT PRIMARY SECTION II SHIFT SECONDARY SECTION II SHIFT PRIMARY SECTION **ADMISSION COMMITTEE** ARUNA SINGH B.P. SAH N K BALODI HM A.K. UPADHYAY I/C REKHA YADAV I/C HARISH KUMAR MANOJINI MISHRA SANWAR MAL MUNISH KUMAR ARCHANA DUBEY NAVEEN KR. SAXENA **PURUSHOTTAM SINHA** SANDHYA SHARMA SUNITA GUPTA HEMA K. JAGBIR KUMAR NIGAM PRAKASH ALL ENTRIES SHOULD BE PROPERLY CHECKED AND VERIFIED AT THE TIME OF ADMISSION **DUTIES AND RESPONSIBILITY EXAMINATION** VIBHAKAR SINGH(I/C) RANVEER I/C DEEPAK I/C SUNITA SINGH SANDEEP D.K. OLAWAT(I/C CBSE) **SUNITA SHARMA** ASHOK KR. SHARMA **RAJNI JUGRAN** SEEMA TANWAR RAJNI KATARIA ZOHRA JABEEN K.S. CHARAN RUCHI KUMARI SHYAM GUPTA RAMKISHAN JYOTSANA MUDEPI LALITA PAL CBSE: JYOTI KUMARI U.P. SINGH I/C P.K. PRADEEP AS PER INSTRUCTION AND GUIDELINES OF THE RESPECTIVE INCHARGES. **DUTIES AND RESPONSIBILITY** 3 TIME TABLE & ARRANGEMENT NAVIN KUMAR I/C SUNITA SHARMA I/C ANITA BHAMBRI SANJU BHATI MANJU BALA **VANDANA** MS. SANTOSH **HEMA TIWARI** REKHA YADAV D. DAS DR. MAHESH SRIVASTAVA **SUNITA** ASHA AVDESH KRISNA GOPAL MANJU YADAV **DUTIES AND RESPONSIBILITY** PREPARATION OF TIME – TABLE AND DAILY LEAVE ARRANGEMENT AND SMOOTH CONDUCT OF PERIODS.

4	CCA / R.O/ H.Q. EXT.	VEENA LIDUOO (COORDINATOR				
		VEENA LIDHOO (COORDINATOR EXTERNAL)	VIMLA SHARAWAT I/C	R D MEENA COORDINATOR	JYOTI YADAV	
		ANUPAMA SINGH	NIDHI MEHTA	D. DAS	НЕМА К.	
		(COORDINATOR INTERNAL)				
		PRATIBHA (WELL DRESS	CANDUNA CHADAAA	KILLICUROO VADAV	INDU BALA	
		CELEBRATION OF SPECIAL DAYS)	SANDHYA SHARMA	KHUSHBOO YADAV	RACHNA	
		P.L. RAM (DISCIPLINE)		S.K. PANDEY	REENA	
		DR. R.K. JHA		SUNITA YADAV	RUCHI KUMARI	
		RENU KUMARI (PHOTOGRAPH,DECORATION)		HOUSE MASTERS:	RACHNA	
		RAVINDER (P A SYSTEM)		SUNITA YADAV	MAMTA KHATRI	
		MS. EKTA AGGARWAL(MUSIC)		ARCHANA UPAMANYU	RITU SHARMA	
		MEENU AGARWAL (SCIENCE ACTIVITY WEEKLY)		POOJA KUMARI		
		JYOTI SRIVASTVA (ARRANGING COMPETITION)		N.N. GUPTA		
		VIJAY LAXMI( CERTIFICATE WRITING)				
	DUTIES AND RESPONSIBILITY	PROPER DISCIPLINE DURING MORNING ASSEMBLY.				
		UNIFORM OF STUDENTS SHOULD BE CHECKED PROPERLY BY CLASS TEACHER.				
		RECORDS OF EVENTS CONDUCTED SHOULD BE MAINTAINED.				

5	DISCIPLINE	DR. MAHESH SRIVASTAVA I/C	UDARTA CHAUHAN I/C	D. DAS	ASHOK KR. YADAV
		SUDHAKAR DUBEY	POONAM	U.P. SINGH	BHAGWATHY M.
		REETA MISHRA	SUJATA HANDA	SEEMA SINGH	TANUJA SINGH
		NIRUPAMA SYHARMA	BHARTI KUMARI	DHARMENDER	
		MUKESH KUMAR	AMIT TOKAS	SUNITA YADAV	
		KRISHAN KUMAR	NARENDER KUMAR	ATTAR SINGH	
		AVDESH	NAVEEN KR. SAXENA	INDU BALA	
		ANUJ KHURB		KRISNA GOPAL	
		MANJU YADAV			
		SANJU DEVI PAL			
	DUTIES AND RESPONSIBILITY	MAINTAINANCE OF RECORD	OF INDISCIPLINE AMONG STUD	DENTS.	
		FOLLOW UP TO MAINTAIN D	ISCIPLINE.		
		LIST OF INDISCIPLINE STUDE!	NT TO BE MAINTANED CLASSW	ISE BY I/C AND TO BE NOTED BY THE	CLASSTEACHER AND COMUTED SIGN
		<ul> <li>MONITORING OF ACTIVITIES</li> </ul>	OF STUDENT INSIDE AND OUTS	Side for safety and security of s	TUDENTS.
6	CLEANLINESS & SANITATION	SATISH AHLAWAT I/C	KARUNA GULATI I/C	SEEMA SINGH	VISHNU SHARMA
		RAJEEV KUMAR PANDEY (SR. SEC WING)	JYOTSANA SHARMA	SUNITA YADAV	ASHOK KR. YADAV
		KIRTI AGGARWAL (SR. SEC WING)	SUJATA HANDA	NIGAM PRAKASH	MEGHA NARWANI
		RAVINDER (TANK & RO)	BHARTI KUMARI	A.K. UPADHYAY	MANJU LATA BHAGAT
		SUDHAKAR DUBEY (GROUND)	JYOTI RAWAT	DOO!A !!!!!!!	
		RAJESH KUMAR DHANIA (SEC WING)	POONAM	POOJA KUMARI	MANISHA
		O.P. SWAMI (OUTSIDE BUILDING)	SANGEETA MANDAL	PUSHPENDRA	SANJU BHATI
		K.P SINGH (INSIDE BUILDING)	THE ADIV MONITOR AND DEDOR	T WEEKLY TO THE VICE DRINGING AL	ID MONTHLY TO THE PRINCIPAL
	DUTIES AND RESPONSIBILITY	TEACHERS ON DUTY SHOULD REG	BULAKLY MUNITUK AND REPOR	T WEEKLY TO THE VICE PRINCIPAL AN	ID MONTHLY TO THE PRINCIPAL.

8 DEPT. CLEANING ALL CONCERNED I/C'S ALL DEPARTMENT I/C ALL CONCERNED I/C'S ALL PRI MAINTENANCE OF GARDENS, ECO CLUB MONITORS  ALL DEPARTMENT I/C RAJESH KUMARI P.K. MOHARANA PRI MIDHI MEHTA ASHA SHANKAR SUI	LASS TEACHER / CO- CLASS TEACHER  LL CONCERNED I/C'S  RIYANKA SINGH  JNITA YADAV  NJUM  HOLE.
9 BEAUTIFICATION & MEENU AGGARWAL I/C RAJESH KUMARI P.K. MOHARANA PRI MAINTENANCE OF GARDENS , ECO CLUB LALITA PAL NIDHI MEHTA ASHA SHANKAR SUI RENU KUMARI EKTA CHAUHAN REENA AN SHILPI KHURANA MADHU	RIYANKA SINGH JNITA YADAV NJUM
MAINTENANCE OF GARDENS , ECO CLUB  LALITA PAL RENU KUMARI SHILPI KHURANA MADHU  MELTO VIGSTATORIA IN MATERIAL IN M	JNITA YADAV NJUM
RENU KUMARI EKTA CHAUHAN REENA AN SHILPI KHURANA MADHU	MULN
RENU KUMARI EKTA CHAUHAN REENA AN SHILPI KHURANA MADHU	
	HOLE.
DUTIES AND RESPONSIBILITY TO SEE MAINTAINANCE OF DIFFERENT GARDENS AND SCHOOL PREMISES FOR BEAUTIFICATION AS A WHO	HOLE.
10 MAITENANCE AND REPAIR & MAINTENANCE OF COMPLAINT REGISTER  AK UPADHYAY (STAFF QTRS) PRATAP SINGH I/C ATTAR SINGH	
PURUSHOTTAM SINHA (SCHOOL BUILDING) I/C  SANDEEP  AMLESH	
RAVINDER (WATER & PANKAJ ELECTRICITY)	
TUSHAR MITTAL (AUDITORIUM)	
DUTIES AND RESPONSIBILITY RECORD TO BE MAINTANED IN THE REGISTER AND REPAIR DONE SHOULD BE NOTED AND VERIFIED.	
11 FURNITURE & MAINTENANCE OF COMPLAINT REGISTER  DESH BANDHU SHARMA I/C SANDEEP I/C  RAKESH  SUI  RAKESH  SUI	JNITA YADAV
	AXMI PRIYA
12 AUDITORIUM MAINTENANCE & CARE TAKING  TUSHAR MITTAL	
13 SCHOOL PURCHASE COMMITTEE VP I SANDHYA SHARMA I/C B.P. SAH I/C	C CONCERNED COMMITTEE
VP II VIMLA SHARAWAT  I/C CONCERNED DEPTT SINDHU KUMARI	
MEMBERS VMC VANDANA MEMBERS VMC	
<b>DUTIES AND RESPONSIBILITY</b> TO MONITOR ALL PURCHASES ACCORDING TO REQUIREMENT OF VIDYALAYA AND AS PER KVS NORMS.	
	RIMARY COMPUTER INSTRUCTOR
REGISTER SANWARMAL (COMPUTER) PUJA KASHYAP	
TANUJ (PHOTOCOPIERS)	
P.L. RAM (CCTV)  DUTIES AND RESPONSIBILITY  I/C TO MAINTAIN A RECORD AND REPORT REGULARLY TO VICE PRINCIPAL.	
ABHA RANI VIMLA SHARAWAT POOJA KASHYAP DE	EEPAK YADAV
15 STUDENT'S ID CARD  DR. R.K. JHA  SANDHYA SHARMA	
DUTIES AND RESPONSIBILITY TO COORDINATE WITH ALL STUDENTS AND STAFF FOR MAKING IDENTITY CARD BY THE END OF 1st QUAR	ARTER OF THE SESSION.

16	STUDENTS MOBILE SEARCH	JAGBIR KUMAR			
	COMMITTEE	VIJAY KUMAR			
		KRISHAN KUMAR			
	DUTIES AND RESPONSIBILITY	CHECKING OF MOBILE PHONES IN	N THE BAGS OF THE STUDETNS	OR AROUND, IN THE CAMPUS. THERE	FAFTER, CALLING THE PARENTS.
17	BULK MESSAGES	SANJU DEVI PAL	RANVEER I/C		
		SWETA SINGH	RINKU KUMAR		
	DUTIES AND RESPONSIBILITY	SENDING OF SMS FOR THE EVENT	TS OR ROUTINE WORKS TO THE	STDUETNS.	
18	PARENTS AKNOWLEDGEMENT	C.S. JHA			
	AND STUDENTS COMMITTEE	SANWARMAL			
	DUTIES AND RESPONSIBILITY	KEEPING THE LIST OF MOBILE NO	. OF STUDENTS AND ENSURE TI	HE RESPONSE/ACKNOWLEDGEMENT	FROM THE PARENTS FOR THE
		COMPLAINT SENT TO THEM.			
19	LOST & FOUND	RAVINDER KUMAR			
	DUTIES AND RESPONSIBILITY	KEEPING LOST & FOUND ITEMS AND ENSURING THE RETURN TO OWNER.			
20	DAILY UNIFORM CHECKING	JAGBIR KUMAR	VIMLA SHARAWAT I/C		
		PRATIBHA SINHA	SUNITA RAJPUT		
	DUTIES AND RESPONSIBILITY	DAILY CHECKING OF UNIFORM O CORRECTIVE MEASURES.	F THE STUDENTS IN THE ASSEM	BLIY AND CORRIDORS AND INFORMA	ATION TO THE CLASS TEACEHRS FOR
21	CANTEEN COMMITTEE	SATISH AHLAWAT I/C	VIMLA SHARAWAT	SEEMA SINGH	
		MRS PRATIBHA SINHA		SUNITA YADAV	
	DUTIES AND RESPONSIBILITY	TO MONITOR QUALITY OF ITEMS	AND THEIR RATES, CLEANLINES	S OF CANTEEN AREA AND PREPARE R	ECORD MONTHLY.
22	ASL COORDINATOR	REETA MISHRA I/C		RAKESH	MANJU LATA BHAGAT
		RAM KISHAN		SANDEEP	DEEPAK YADAV
	DUTIES AND DESCRIPTION	TO COORDINATE WITH ALL FAIGH	ICLL TE A CLUEDE AND DOCTING OF	ANUSUYA	
	DUTIES AND RESPONSIBILITY	TO COORDINATE WITH ALL ENGL	ISH TEACHERS AND POSTING OF	- MARKS ON CBSE PORTAL.	Τ
23	WEBSITE / UBI /	SANWAR MAL I/C (UBI)	ROHIT KUMAR I/C	SUNITA GUPTA	
	SHALA DARPAN	M L MEENA I/C SHALA DARPAN / SCHOOL WEBSITE	SANDEEP VANDANA	NEELAM GUPTA	
	DUTIES AND RESPONSIBILITY	TIMELY UPDATION OF WEBSITE,	UBI DATA AND SHALA DARPAN	WITH ( THE HELP OF TEACHERS)	
24	POLICE VERIFICATION	D.K. OLAWAT I/C		U.P. SINGH	
	DUTIES AND RESPONSIBILITY	POLICE VERIFICATIONS OF CONTR	RACTUAL TEACHERS APPOINTED	FOR THE CURRENT ACCADEMIC SES	SION.
25	TRANSPORT	RAVINDER	RANVEER SINGH I/C	K.K. SINHA	
			I .	I.	<u> </u>

DUTIES AND RESPONSIBILITY	TO ARRANGE AND MAINTAIN THE RECORD OF TRANSPORT FOR SCHOOL EVENTS.	

26 SCOUTS/GUIDES	DD D K 1114 1/0		MS.D.DAS	PRIYANKA SINGH
	DR. R.K. JHA I/C		S.S RAM	VINITA BHAMRI
	MUKESH KUMAR		A K UPADHYAY	
	D K MISHRA		PUJA KASHYAP	
	S KIMISHIW		1 03/11/10/11/11	+
DUTIES AND RESPONSIBILITY	PROPER RECORDS OF SCOUT & G KVS SCHEDULE.	I GUIDES ACTIVITY AND CONDUC	I FING THE DIFFERENT EVENTS ACCOF	RDING TO
27 NCC	ASHOK KUMAR SHARMA (BOYS)	SOBHA SHARMA I/C		
DUTIES AND RESPONSIBILITY	PROPER RECORDS OF NCC ACTIV	ITY AND CONDUCTING THE DIF	FERENT EVENTS ACCORDING TO KVS	S SCHEDULE.
28 TEACHING AIDS / RESOURCE	DAJEEV KUMAAD DANIDEV	POONAM	SEEMA SINGH	MANJU SHARMA
ROOM	RAJEEV KUMAR PANDEY	KIRTI	AMITA ARORA	ASHOK KR. YADAV
	A DI UNA A NIVI I CINICI I	PUJA BHANOT		
	ABHIMANYU SINGH	RAJNI		
DUTIES AND RESPONSIBILITY	TO ISSUE TEACHING AIDS AND M	AINTAIN RECORDS FOR THE SA		
29 <b>JR. SC. LAB</b>	CHHAYA SHUKLA I/C		ASHA SHANKAR I/C	
	CHHATA SHOKLA I/C		ARCHANA UPMANYU	
DUTIES AND RESPONSIBILITY	TO MONITOR ACTIVITIES OF THE	LAB AND MAINTAIN RECORD.		
30 JR. MATH LAB, MATHS CLUB	SATISH AHLAWAT I/C	BHARTI PANDEY I/C	AMLESH	
	AVDESH	SHILPI KHURANA NAVEEN KR. SAXENA	PANKAJ	
DUTIES AND RESPONSIBILITY	TO MONITOR ACTIVITIES OF LAB	AND MAINTAIN RECORD.		
31 COMPUTER LAB	SANWARMAL I/C	ROHIT KUMAR I/C COMPUTER INSTRUCTOR	SUNITA GUPTA I/C	JYOTI YADAV I/C + 1 PRT
<b>DUTIES AND RESPONSIBILITY</b>	TO MONITOR ACTIVITIES OF LAB	AND MAINTAIN RECORD.		
32 EXCURSION	SUDHAKAR DUBEY	SANDEEP I/C	INDU BALA	
	RAVINDER	PRATAP	PUSHPENDRA	ARCHNA DUBE
	OM PRAKASH YOGI	VANDANA		
DUTIES AND RESPONSIBILITY	TO PLAN AND EXECUTE EXCURSION TRIPS FOR STUDENTS ACCORDING TO PRINCIPAL'S INSTRUCTION.			N
33 PHOTOGRAPHY AND	RENU KUMARI I/C	NIDHI MEHTA	P.K. MOHARANA I/C	MEGHA NARWANI
DECORATION OF BOARDS	SWETA SINGH (LIB)	EKTA CHAUHAN	R.D. MEENA	NEHA PARASHAR
DUTIES AND RESPONSIBILITY	PROPER MAINTAINANCE OF DISF			
34 PRESS & PUBLICITY	REETA MISHRA I/C	SUNITA SHARMA I/C	SANDEEPA	BHAGWATHY M.
	D K OLAWAT	SANDHYA SHARMA	RAKESH	
DUTIES AND RESPONSIBILITY	TO CO-ORDINATE WITH PRESS TO	DUBUICITIZE INADODTANIT EVE	NTS TO VIDVALAVA	
DO HES AND KESPONSIBILITY	I O CO-OVDINALE MILLI LVESS IC	FORLICITIZE IIVIPURTAINT EVE	NIO VIDIALATA.	

35	LIBRARY COMMITTEE	VP 1	SINDHU KUMARI I/C	B.P. SAH	TANUJA SINGH
		SWETA SINGH (LIB) I/C	RAJESH KUMARI	S. PRAVEEN	GARIMA SHARMA
		VIBHAKAR SINGH	SHILPI KHURANA	D. DAS	BUNTI KUMARI
		ANUPAMA SINGH		KIRTI TANDON	REENA
		NAVIN KUMAR		KHUSHBOO YADAV	
		AK UPADHYAY		SHYAM GUPTA	
		ZOHRA JABEEN		KRISHNA GOPAL	
		JYOTI KUMARI			
	DUTIES AND RESPONSIBILITY	TO MONITOR THE PURCHASES O	F BOOKS, JOURNALS, MAGAZIN	ES RELATED TO DIFFERENT FIELDS FC	DR THE
		BENEFITS FOR STUDENTS.			
36	RAJ BHASHA	SUNIL KUMAR JOSHI I/C		RD MEENA	LOKESH MEENA
				DEEPAK	
		D.K. OLAWAT		SHYAM GUPTA	
	DUTIES AND RESPONSIBILITY		FICE WORKS AND ACADEMIC WOR	RKS IN RAJ BHASHA AND MAINTAIN THE	IR PROPER
27	FIRST AIR	RECORDS.	SULATA HANDA HO	In pas	SUNUTA SINIGU
3/	FIRST AID	KAILASH MISHRA	SUJATA HANDA I/C	D. DAS	SUNITA SINGH
	DUTIES AND RESPONSIBILITY	REETA MISHRA  TO ARRANGE THE MATERIALS FO	BHARTI KUMARI	ASHA SHANKAR	ASHA
	PA SYSTEM	RAVINDER	, T	POOJA KASHYAP	LOKESH MEENA
30	PA STSTEIVI	DB SHARMA	RANVEER SINGH I/C RINKU KUMAR	POOJA KASHTAP	GARIMA SHARMA
	DUTIES AND RESPONSIBILITY	PROPER MAINTENANCE AND AR		1	GANIMA SHANMA
	VIDYALAYA PATRIKA	ANUPAMA SINGH I/C	SANDHYA SHARMA	R D MEENA I/C HINDI	JYOTI YADAV
33	VIDIALATA PATRIKA	NIRUPAMA SHARMA	SUNITA SHARMA	RAKESH	RAJNI KATARIA
		VEENA LIDHOO	VANDANA	S.K. PANDEY	MAMTA KHATRI
		DR. R.K. JHA	UDARTA CHAUHAN	SANDEEPA	WAWITA KHATIM
		RENU KUMARI	05/11/71 01/71/11	NEETA KUSHWAHA	
		ANUJ KHURB		MADHURI	
	DUTIES AND RESPONSIBILITY	PUBLICATION AND DISTRIBUTION	N OF VIDYALAYA PATRIKA AMO	NG STUDENTS AND STAFF.	
40	GUIDANCE & COUNSELLING	ASHOK KR. SHARMA I/C	SANGEETA MANDAL	U.P. SINGH I/C	VISHNU SHARMA
		COUNSELLOR	KARUNA GULATI	KRISHNA GOPAL	
	DUTIES AND RESPONSIBILITY		CORS OF GUIDANCE & COUSELL	ING SESSIONS FOR BENEFIT OF STUD	ENTS.
41	INTEGRITY CLUB	RACHNA BHATNAGAR I/C		REENA	
		OM PRAKASH YOGI		S. PRAVEEN	
	DUTIES AND RESPONSIBILITY	TO ARRANGE WEEKLY TALK / SPE		CORD.	
42	SPORTS COMMITTEE	MR. S. DUBEY I/C	PUJA BHANOT I/C	MS. INDU BALA	DEEPAK KR. YADAV
		MR. D.B. SHARMA	NARENDER KUMAR	ATTAR SINGH	REENA
		MR. O.P. SWAMI	KIRTI	AMLESH	BUNTI KUMARI
		MR. AVDESH	AMIT TOKAS	SPORT COACHES	VISHNU SHARMA
		MR. RAM KISHAN			
		ALL SPORTS COACHES			
	DUTIES AND RESPONSIBILITY	TO CO-ORDINATE SPORTS EVENT	S AT VIDAYALAYA, REGIONAL A	ND NATIONAL LEVEL.	

43	RTE	KAILASH MISHRA I/C	REKHA	HARISH BHARDWAJ	NEHA PARASHAR	
		K.P. SINGH	VANDANA	MUNISH KUMAR	ANJUM	
	DUTIES AND RESPONSIBILITY	CHECKING OF RTE BILLS AS PER N				
44	FLAG HOSTING & FLAG	MUKESH KUMAR I/C		INDU BALA I/C		
	LOWERING	SUDHAKAR DUBEY		PUSHPENDRA		
		ANUPAMA SINGH		R. AHMAD		
		VEENA LIDHOO				
		P L RAM				
	DUTIES AND RESPONSIBILITY	FIRST SHIFT TEACHER INCHARGE	WILL ENSURE THE FLAG HOISTI	NG AND SECOND SHIFT WILL LOOK A	FTER LOWAING OF FLAG.	
45	SC/ST MERIT SCHOLARSHIP	C P SINGH		P.K. PRADEEP	PARVEEN	
		RAM RAJ MEENA		KIRTI TANDON	LAXMI PRIYA	
		KIRTI AGGARWAL		MADHU		
	DUTIES AND RESPONSIBILITY	VERIFICATION AND SENDING, CO	LLECTING OF DATA WHENEVER	REQUIRED.		
46	LIFE SKILLS & AEP	SUNITA HANS		ASHA SHANKAR I/C		
		MRS CHHAYA SHUKLA		SUNITA YADAV		
	DUTIES AND RESPONSIBILITY	ACCORDING WORKSHOPS AND M	AINTAINANCE OF RECORDS FO	R LIFE SKILL AND AEP.		
47	SUBJECT COMMITTEE	ENGLISH – VIBHAKAR SINGH	UDARTA CHAUHAN	ENGLISH – RAKESH		
		HINDI & SANSKRIT – ANUPAMA SINGH	RINKU KUMAR	HINDI & SANSKRIT – DEEPAK		
		SCIENCE – A.K. UPADHYAY	SANGEETA MANDAL	SCIENCE – A. BHAMARI		
		MATHS – KAILASH MISHRA	NAVEEN KR. SAXENA	MATHS – B.L. PATEL		
		S.S.T – C.P. SINGH		S.S.T – SEEMA SINGH		
		COMPUTER – M L MEENA		COMPUTER – SUNITA GUPTA		
	DUTIES AND RESPONSIBILITY	TO TAKE MONTHLY MEETING WI	TAKE MONTHLY MEETING WITH SUBJECT COMMITTEE MEMBERS AND MAINTAIN RECORDS.			
48	MONTHLY REPORT WRITING & (D.O) LETTER	M L MEENA		RAKESH I/C		
	(B.O) ELTTER	VEENA LIDHOO		PREETI PANDEY		
		D.K. OLAWAT				
49	MONTHLY ENROLLMENT	SATISH AHLAWAT	SHOBHA SHARMA	POOJA KUMARI	RACHNA	
50	MONTHWISE FEE	ABHA RANI	PARTAP SINGH	KRISHNA GOPAL		
51	OLYMPIADS	MATHS - KAILASH MISHRA I/C	MATHS - NAVEEN SAXENA	MATHS - B.L. PATEL & DHARMENDRA	TANUJA SINGH	
		SCIENCE - CS JHA I/C	SCIENCE - PARTAP SINGH GK - SUNITA SHARMA	SCIENCE - KIRTI TONDON & ARCHANA UPMANYU	VINITA BHAMRI	
		ENGLISH - REETA MISHRA I/C	ENGLISH - PUJA BHANOT GREEN - RAJESH KUMARI	ENGLISH - SEEMA TANWAR & KHUSHBOO	PARVEEN KUMARI	
		CYBER - M L MEENA I/C	CYBER - DINESH	CYBER - NEELAM GUPTA	COMPUTER INSTRUCTOR	

VIJAY KUMAR (NISE)		A. BHAMBARI	
		REENA	
PURUSHOTTAM SINHA (IAPT)		K.S. CHARAN	
MR VIJAY GUPTA I/C		K. TONDON	
MRS MEENU AGGRAWAL		SUNITA YADAV	
MR KAILASH MISHRA(MATHS)		ARCHANA UPAMANYU	
		K.S. CHARAN	
CS JHA		REENA	
		PGT (PHYSICS)	
JAGBIR KUMAR			
RAJIV KUMAR PANDEY I/C		SEEMA SINGH	
PGT (GEOGRAPHY)		A.K. UPADHYAY	
KIRTI AGGARWAL		N.N. GUPTA	
ABHIMANYU SINGH		BHAGWATI MEENA	
SHIVJI THAKUR		HARISH (S.ST)	
RAM KISHAN (COUNTRY)			
MUKESH KUMAR (STATE)			
JYOTI KUMARI (PROJECT)			
ANUPAMA SINGH (INTERNAL)		B.P. SAH	
VEENA LIDHOO (EXTERNEL)			
RAJESH KUMAR DHANIA I/C	VIMLA SANDHYA	ATTAR SINGH	LAXMI PRIYA PATRA
R.R. MEENA		KALICHARAN	SUNITA SINGH
KALICHARAN			
NIRUPAMA SHARMA		SUNITA GUPTA	
VP 1			
TANUJ			
	PURUSHOTTAM SINHA (IAPT)  MR VIJAY GUPTA I/C  MRS MEENU AGGRAWAL  MR KAILASH MISHRA(MATHS)  CS JHA  JAGBIR KUMAR  RAJIV KUMAR PANDEY I/C  PGT (GEOGRAPHY)  KIRTI AGGARWAL  ABHIMANYU SINGH  SHIVJI THAKUR  RAM KISHAN (COUNTRY)  MUKESH KUMAR (STATE)  JYOTI KUMARI (PROJECT)  ANUPAMA SINGH (INTERNAL)  VEENA LIDHOO (EXTERNEL)  RAJESH KUMAR DHANIA I/C  R.R. MEENA  KALICHARAN  NIRUPAMA SHARMA	PURUSHOTTAM SINHA (IAPT)  MR VIJAY GUPTA I/C  MRS MEENU AGGRAWAL  MR KAILASH MISHRA(MATHS)  CS JHA  JAGBIR KUMAR  RAJIV KUMAR PANDEY I/C  PGT (GEOGRAPHY)  KIRTI AGGARWAL  ABHIMANYU SINGH  SHIVJI THAKUR  RAM KISHAN (COUNTRY)  MUKESH KUMAR (STATE)  JYOTI KUMARI (PROJECT)  ANUPAMA SINGH (INTERNAL)  VEENA LIDHOO (EXTERNEL)  RAJESH KUMAR DHANIA I/C  R.R. MEENA  KALICHARAN  NIRUPAMA SHARMA  VP 1  TANUJ	PURUSHOTTAM SINHA (IAPT)  K.S. CHARAN  K. TONDON  MRS MEENU AGGRAWAL  MR KAILASH MISHRA(MATHS)  CS JHA  CS JHA  REENA  PGT (PHYSICS)  JAGBIR KUMAR  RAJIV KUMAR PANDEY I/C  PGT (GEOGRAPHY)  KIRTI AGGARWAL  ABHIMANYU SINGH  SHIVJI THAKUR  RAM KISHAN (COUNTRY)  MUKESH KUMAR (STATE)  JYOTI KUMARI (PROJECT)  ANUPAMA SINGH (INTERNAL)  VEENA LIDHOO (EXTERNEL)  RAJESH KUMAR DANIA I/C  RAJESH KUMAR OATHANIA I/C  RAJESH KUMAR OATHANIA I/C  RAJESH KUMAR OATHANIA I/C  RAJESH KUMAR OATHANIA I/C  RAJESH KUMAR SHARMA  VP 1  TANUJ

61	STAFF WELFARE COMMITTEE	MANJU BALA I/C	SINDHU KUMARI	AMLESH	BHAGWATHY M.	
		KRISHAN KUMAR	RANVEER SINGH	HARISH BHARDWAJ	REENA	
		SUDHAKAR DUBEY	RAJESH KUMARI	ATTAR SINGH	MANJU LATA BHAGAT	
		D. K. MISHRA	KIRTI	U.P. SINGH		
				D. DAS		
				B.P. SAH		
62		NIRUPAMA SHARMA	UDARTA CHAUHAN		JYOTI YADAV	
	MEETINGS	KRISHAN KUMAR	KARUNA GULATI		RAJNI KATARIA	
		RACHNA BHATNAGAR				
	DUTIES AND RESPONSIBILITY	1. TO MONITOR STUDENT COUNCIL MEMBERS.				
		2. TO CONDUCT MEETINGS MONTHLY AND KEEP THEIR RECORD.				
		3. GUIDE THEM ABOUT THEIR DUTIES AND RESPONSIBILITY.				
		4. SOLVE THEIR PROBLEMS REGARDING DISCIPLINE OF SCHOOL AND ACADEMICS.				
		14. SOLVE THEIR PROBLEMS	NEGARDING DISCIPLINE OF SCI	OOL AND ACADEMICS.		
63	SCIENCE PARK	JAGBIR KUMAR I/C				
		MEENU AGGARWAL				
64	SWASTH BACHCHE SWASTH BHARAT	CLASS TEACHERS	SHOBHA SHARMA			
65	TARUNOTSAV	JAGBIR				
		ASHOK				
66	EXPERT TALK I/C	ASHOK I/C				
		JYOTIKA				

PR	INC	IPAL
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